

March 2023

HR Business Partner

Thank you for your interest in the above position.

If, after reading the job description you have any questions, please call reception on 8746 1000 and ask to speak to Trish Heffernan, CEO or Roma Pedersen, Senior Manager Education and Pathways.

If you decide to submit an application please:

- Address your application to the CEO;
- In a separate document, write to the Key Selection Criteria listed in the job description;
- Attach a current resume; and,
- Submit your full application by:
 - o email to jobs@djerriwarrh.org or
 - o post to 239 Station Rd, Melton Vic 3337

Please note:

- **Applications close:** 5:00pm Friday 21 April 2023
- **Applications not fully addressing the Key Selection Criteria will not be considered.**

For information about Djerriwarrh please visit our website: www.djerriwarrh.org.au

Regards

Trish Heffernan
CEO
03 8746 1000