

Identification of a Successful Completion for a Non Assessable Enrolment Policy

Djerriwarrh Community & Education Services (Djerriwarrh) recognises that participants have many and varied reasons for attending programs and as a result, non-assessable enrolments are not automatically categorised as an unsuccessful completion of the program.

A non-assessable enrolment may occur when:

- A participant elects at the time of enrolment not to be assessed
- A participant elects during the duration of the course not to be assessed
- A participant is deemed to be disadvantaged if assessed (by the trainer/coordinator)
- Satisfactory completion of the program is not determined through a formal assessment process, either because there is no assessment process determined to ascertain successful completion of the module/unit or because there is no standard for measuring the learning outcome. It is often left to the judgement of the trainer to determine whether the student has been successful.

A non assessable enrolment is identified as a successful completion if the participant:

- attends a minimum of 70% of class hours;
- transfers to further study;
- gets a job; and/or
- achieves the goals that they set for themselves.

A successful non assessable enrolment will be issued with a Statement of Participation certificate only.

Associated Policies	PO 001 Access and Equity
Associated Procedures	
Other associated documents Internal	
Relevant Legislation	Privacy Act 1988 Privacy & Data Protection Act 2014
Other associated documents External	