

Community House Programs



Classes for Term 4 – 2019

Djerriwarrh Community & Education Services welcomes people from all backgrounds and is committed to the development of self-reliant people and strong communities.



Crafts, Wellbeing & Self Help

<p>INTERNATIONAL CAFÉ</p> <p>Join this welcoming and friendly café where you will learn about different cultures and cuisines, cook with people from various backgrounds and enjoy sharing food with others.</p>	<p>Thursdays 10 Oct – 19 Dec 10:00am – 2:00pm</p>	<p>Free Join anytime</p>
<p>LEATHER CRAFT</p> <p>You will learn to make:</p> <p>Beginner level - Key tags, coasters, coin purses and card wallets with a mixture of stamping and sewing</p> <p>Advanced level - Wallets, larger purses, belts and shoulder bags.</p> <p>Tools and leather provided.</p>	<p>Third Wednesday of the month (16 Oct, 13 Nov, 18 Dec) 4:00pm – 6:00pm</p>	<p>3 Sessions \$60</p>
<p>SAHAJA YOGA MEDITATION</p> <p>Sahaja Yoga Meditation promotes mental, physical and emotional balance whilst reducing stress and anxiety. Come and be guided through meditation in a way that is suitable for all ages.</p>	<p>Thursdays 10 Oct – 19 Dec 7:00pm – 8:00pm</p>	<p>Free Join anytime</p>
<p>LITTLE LIBRARIES</p> <p>Our Little Library is a free book exchange where people can take a book or bring along a book to swap at Djerriwarrh's Melton reception. We have a children's section as well.</p>	<p>Monday to Friday 9:00am – 5:00pm</p>	<p>Free</p>
<p>HOMEWORK CLUB</p> <p>Homework Club provides a safe and supportive out-of-school learning environment where primary or secondary students can participate in activities that develop their academic and social skills.</p> <p>Homework support and literacy and numeracy tutoring may be provided to assist students to benefit more fully from their school based learning.</p>	<p>Thursdays 10 Oct – 19 Dec 3:30pm – 5:30pm</p>	<p>Free</p>



► English

<p>ENGLISH FOR EVERYONE – FOUNDATION</p> <p>You will:</p> <ul style="list-style-type: none"> - Develop and improve your English reading, writing, speaking and listening skills 	<p>22 Sessions Mondays & Tuesdays 7 Oct – 17 Dec 9:30am – 3:00pm</p>	<p>*ACFE funded: \$110 Concession: \$55 Full fee: \$275 Material: \$15</p>
<p>ENGLISH FOR EVERYONE – NEXT STEP</p> <p>You will:</p> <ul style="list-style-type: none"> - Improve your grammar and vocabulary skills - Focus more on conversation and pronunciation 	<p>22 Sessions Wednesdays & Thursdays 9 Oct – 19 Dec 9:30am – 3:00pm</p>	<p>*ACFE funded: \$110 Concession: \$55 Full fee: \$275 Material: \$15</p>
<p>COMPUTERS FOR ENGLISH</p> <p>You will:</p> <ul style="list-style-type: none"> - Learn to use computers while developing your English language - Get introduced to a range of different computer programs 	<p>10 Sessions Fridays 18 Oct – 20 Dec 9:30am – 3:00pm</p>	<p>*ACFE funded: \$50 Concession: \$25 Full fee: \$125 Material: \$15</p>
<p>ENGLISH FOR LIVING & WORKING IN AUSTRALIA</p> <p>You will:</p> <ul style="list-style-type: none"> - Understand Australia's history and people - Learn more about Australian culture and traditions 	<p>8 Sessions Fridays 25 Oct – 13 Dec 9:30am – 3:00pm</p>	<p>*ACFE funded: \$40 Concession: \$20 Full fee: \$100 Material: \$15</p>
<p>ENGLISH FOR SEWING</p> <p>You will:</p> <ul style="list-style-type: none"> - Learn to take correct measurements and make fashion garments - Improve your English language skills 	<p>9 Sessions Tuesdays 15 Oct – 10 Dec 10:00am – 2:00pm</p>	<p>*ACFE funded: \$36 Concession: \$18 Full fee: \$90 Material: \$5</p>

* Individuals are ACFE funded if they hold Australian citizenship, New Zealand citizenship or an Australian permanent visa

ADULT MIGRANT ENGLISH PROGRAM (AMEP)

The Adult Migrant English Program (AMEP) provides up to 510 hours of free English language tuition to eligible migrants and humanitarian entrants. AMEP is funded by the Australian Government. AMEP helps clients to learn English as well as to participate socially and economically in Australian society.

You may be eligible for AMEP if you have been

- granted a permanent visa OR
- granted an eligible temporary visa AND
- speak little or no English

Young people between 15 and 17 years of age may also be eligible.

In an AMEP class you will learn English language skills and information about Australian society.

You can meet other people learning English. Classes are taught by qualified teachers.

For further information about AMEP please contact us.





► Computers, Business & Careers

<p>INTERMEDIATE COMPUTERS</p> <p>You will:</p> <ul style="list-style-type: none"> - Learn more about the Microsoft Office Suite including Word, Excel and PowerPoint - Improve your skills in using online resources, social media and other computer features 	<p>8 Sessions Thursdays 17 Oct – 5 Dec 9:30am – 3:00pm</p>	<p>*ACFE funded: \$40 Concession: \$20 Full fee: \$100 Material: \$15</p>
<p>FLEXI COMPUTERS</p> <p>You will:</p> <ul style="list-style-type: none"> - Get an individual learning plan of 20 hours which will increase your knowledge of Microsoft Word and Excel as well as social media websites such as Facebook and Twitter 	<p>4 Sessions Thursdays Join anytime 9:30am – 3:00pm</p>	<p>(Per Module) *ACFE funded: \$20 Concession: \$10 Full fee: \$50 Material: \$15</p>
<p>SKILLS FOR OFFICE WORK</p> <p>You will:</p> <ul style="list-style-type: none"> - Prepare for entry-level administrative positions - Have the opportunity to upgrade your skills further 	<p>8 Sessions Tuesdays 29 Oct – 17 Dec 9:30am – 3:00pm</p>	<p>*ACFE funded: \$40 Concession: \$20 Full fee: \$100 Material: \$15</p>
<p>INTRODUCTION TO CLEANING – NIGHT CLASSES</p> <p>Get the skills to get work in domestic or commercial cleaning or even to start your own cleaning business. Includes practical cleaning duties for a hands-on experience. Prepare for entry level employment in hospitals, hotels, motels, restaurants and shopping centres.</p>	<p>12 Sessions 14 Oct – 29 Oct 4:00pm – 7:00pm</p>	<p>*ACFE funded: \$60 Concession: \$30 Full fee: \$150 Material: \$20</p>
<p>FINANCIAL WELLBEING FOR WOMEN</p> <p>Build your confidence and communication skills in money management. Learn to break down complex financial concepts into simple, everyday language. Successfully navigate and communicate with key institutions and systems in the financial services industry.</p>	<p>8 Sessions Fridays 25 Oct – 13 Dec 10:00am – 2:00pm</p>	<p>*ACFE funded: \$24 Concession: \$12 Material: \$5</p>
<p>JOB LAB</p> <p>Improve your resume and job seeking skills with help from a qualified careers advisor. <u>Melton Library</u>: Every second & fourth Thursday. <u>Caroline Springs Library</u>: Every first, third and fifth Thursday of the month.</p>	<p>Thursdays 10:00am – 12:00pm</p>	<p>Free</p>

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SKILLS FOR EDUCATION AND EMPLOYMENT (SEE)

The Skills for Education and Employment (SEE) program assists clients to gain employment by strengthening their language, literacy and numeracy skills. SEE is a free program for eligible jobseekers and is funded by the Australian Government. SEE is flexible, with both part time and full time options. SEE caters for clients with English as an additional language or as a first language. It also caters for clients of all ages.



An Australian Government Initiative

If you are interested please contact Centrelink or your Jobactive to be referred to the SEE program.



Hospitality and Cooking

<p>INTRODUCTION TO HOSPITALITY</p> <p>You will:</p> <ul style="list-style-type: none"> - Learn to prepare and serve all coffee types and café-style foods - Improve your customer service and team work abilities <p>(Pathway to successfully attain a Barista Certificate and Level 1 Food Handlers Certificate- Extra session on 12th of Dec)</p>	<p>7 Sessions Thursdays 24 Oct – 5 Dec 9:30am – 3:00pm</p>	<p>*ACFE funded: \$35 Concession: \$17.50 Full fee: \$87.50 Material: \$20</p>
<p>BUDGET BYTES</p> <p>Our cooking class is back! Learn delightful recipes designed for small budgets and make dinnertime better. No mystery ingredients here, just simple food made easy and delicious, without breaking the bank.</p>	<p>8 Sessions Mondays 21 Oct – 9 Dec 9:30am – 3:00pm</p>	<p>*ACFE funded: \$40 Concession: \$20 Full fee: \$100 Material: \$20</p>

Certificate Courses

<p>CHC30213 CERTIFICATE III IN EDUCATION SUPPORT</p> <p>This course will give you the core skills and training to assist teachers in a range of classroom contexts.</p>						<p>2 days (Hillside)</p> <p>7 Oct 2019 – 31 Jul 2020 9:30am – 3:00pm</p>
<p>Minimum course fees are:</p>	<p>Tuition Fee</p>	<p>Material Fee</p>	<p>Amenities Fee</p>	<p>Approx. Government Contribution</p>	<p>Total</p>	
<p>Government Subsidised</p>	<p>\$450</p>	<p>\$150</p>	<p>\$20</p>	<p>\$4256</p>	<p>\$620</p>	
<p>Government Subsidised (Concession)</p>	<p>\$90</p>	<p>\$150</p>	<p>\$10</p>	<p>\$4616</p>	<p>\$250</p>	
<p>Full fee</p>	<p>\$2500</p>	<p>\$150</p>	<p>\$20</p>	<p>0</p>	<p>\$2670</p>	
<p>Full fee (Concession)</p>	<p>\$2000</p>	<p>\$150</p>	<p>\$10</p>	<p>0</p>	<p>\$2160</p>	

CONTACT US:

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Reception hours:

Monday to Friday 9:00am to 5:00pm

Closed weekends and public holidays.

