

# Community House Programs

April 26 to June 24, 2022



## ***Power Savings Bonus – program extended!***

**F**or those who missed out on our Power Savings Bonus Community Outreach event held on 20 January at Melton Central Community Centre, it's still not too late to apply for this one-off \$250 payment. The program will continue to run until 30 June 2022.

If you're eligible, we can help you with your online application.

Don't know if you're eligible?

- Do you have a residential electricity account?
- Are you receiving **one** of the following concession benefits?
  - ✓ Centrelink Pension Concession Card
  - ✓ JobSeeker, Youth Allowance, Abstudy or Austudy
  - ✓ Department of Veterans Affairs Pensioner Concession Card
  - ✓ Department of Veterans Affairs Gold Card

*\*Holders of Health Care Cards who are not recipients of Youth cap Allowance, JobSeeker, Austudy or Abstudy are not eligible.*

Give us a call at 03 8746 1000 so we can assist you.



239 Station Road, Melton, VIC, 3337 T (03)8746 1000  
E: [info@djerriwarrh.org](mailto:info@djerriwarrh.org) [www.djerriwarrh.org.au](http://www.djerriwarrh.org.au)

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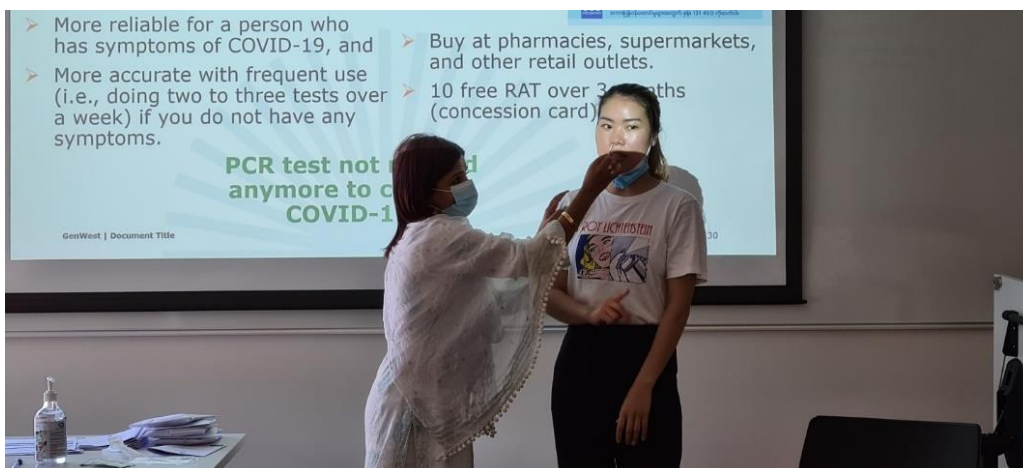
## Health Education Sessions for Women in the Burmese Community

We invited health educators from GenWest to deliver a two-part series on Covid-19 vaccination and the Australian Healthcare system on 8 and 9 February 2022.

Many of the participants who had a concession card, were unaware of the benefits of the card. Some didn't know that they could get prescription medicines at subsidised rates or enjoy discounts on utilities and tickets to places of interest. Although they've had their two primary doses of Covid-19 vaccination, the ladies were unsure about getting their booster shots as they didn't understand the language spoken by the people on the Coronavirus hotline phone and at the vaccination centres.



The sessions were well-supported by a Burmese language interpreter who assisted participants to make sense of the presentation content. There was a demonstration on how to use the RAT test and participants received free samples of the kits along with instructions in Burmese language which was extremely useful for them. Through the interpreter, the ladies conveyed that they had found the sessions “very informative and useful because it was in-language and gave us a clear understanding about what was happening around us with regards to the pandemic.”







## Mobile Hearing Check



The good folks at Hearing Australia paid us a visit on 22 February 2022 to conduct free hearing checks for staff and members of the community.

Participants took about 15 minutes to get their hearing checked. All they had to do was sit in a sound booth situated at the back of Hearing Bus, put on a headset and push a button each time they heard a series of beeps.

After the testing, participants had a short chat with Tabitha and Vin from Hearing Australia who took them through the results and recommended steps, if any.





## TERM 2 CALENDAR OF EVENTS

EVENTS (FREE)	DATE & TIME <i>Call 87461000 to register as spaces are limited</i>
<b>INFORMATION SESSION ON MENTAL HEALTH</b> In this session, you will explore preventative and protective strategies to support their mental health and wellbeing and will address ways to seek help for mental health if they think themselves or their friend and family might require more support. Interactive activities can include breathing exercises and practising gratitude.	May 11:30am – 12:30pm
<b>INFORMATION SESSION ON NAVIGATING THE AUSTRALIAN HEALTHCARE SYSTEM</b> Find out more about your healthcare options and how to access them including Medicare, public/private hospitals, GP clinics, pharmacies, and the ambulance service. There will be interactive activities which include how to call an ambulance, when to attend a GP or Emergency Department, how to make a GP appointment, what to bring with you to the GP and what to do with a medication prescription.	May 11:30am – 12:30pm

## ► CRAFTS, WELLBEING, CHILDREN AND FAMILY

ACTIVITIES (FREE)	DETAILS <i>Call 87461000 to register your interest or enquire</i>
<b>SAHAJA YOGA MEDITATION</b> Learn how to experience the peace of true meditation. You will participate in Collective meditation sessions with clearing, balancing, talks and discussions on a topic of the day. Sessions are suitable for complete beginners and regular meditators.	Thursdays, 7:00pm – 8:00pm
<b>MELTON CENTRAL SOCIAL CLUB</b> Are you bored at home? Bring your craft project and join us for a cuppa and some company. Share your craft ideas with the group or chat about anything and everything. Make new friends in a warm and welcoming environment!	TBC
<b>GAME ON!</b> Do you like playing chess, cards or backgammon? Come and join others and have a go at a game. Who knows? You might find more common interests with your fellow gamers.	TBC
<b>LITTLE LIBRARY</b> Drop by Melton Central Community Building and pick up a book to read for yourself or your kids. Our Little Library is a free service.	Monday to Friday 9:00am – 4:30pm
<b>FORM FILLING HELP</b> Are you having difficulty completing forms? If you have a form and are not sure how to fill it in, no stress, book an appointment with us and we will help!	Booking an appointment is necessary





## WE NEED YOUR TIME AND SKILLS!

We need volunteers! Come volunteer with us, gain confidence, share your skills and help others.  
Visit our website <https://djerriwarrh.org.au/community-house/volunteers> to register your interest  
Like us on : <https://www.facebook.com/likeDJCH>



TERM 2 LEARN LOCAL COURSES ARE FREE FOR AUSTRALIAN CITIZENS, HOLDERS OF AUSTRALIAN PERMANENT VISAS AND NEW ZEALAND CITIZENS WHO MEET THE ELIGIBILITY CRITERIA FOR LEARN LOCAL COURSES. FULL FEES APPLY TO OTHER PARTICIPANTS.

## ENGLISH LANGUAGE COURSES

COURSE	DETAILS	COST
<b>LET'S SPEAK IN ENGLISH</b> <b>Delivery Mode: Face to Face in Melton</b> This course aims to improve learners' listening and speaking skills in order to use Australian English for everyday activities.	 Starts in April Twice a week 5 hours x 18 Sessions 9:30am – 3:00pm	Material: \$10 (for all participants)  Full Fee: \$80
<b>EVERYDAY ENGLISH</b> <b>Delivery Mode: Face to Face in Melton</b> Designed for learners with a basic level of English, this course aims to build listening, speaking, reading and writing skills for work and in other settings.	 Starts in April Twice a week 5 hours x 16 Sessions 9:30am – 3:00pm	Material: \$10 (for all participants)  Full Fee: \$80

## HOSPITALITY & OTHER SKILLS – COURSES


COURSE	DETAILS	COST
<b>CAFÉ SKILLS</b> <b>Delivery Mode: Face to Face in Melton</b> This course aims to develop skills for work in the hospitality sector. This course offers a pathway to a range of courses including Certificate II in Hospitality (Kitchen Operations). ✓ Food preparation and serving	 Starts in April Once a week 5 hours x 8 Sessions 9:30am – 3:00pm	Material: \$20 (for all participants)  Full Fee: \$35





<ul style="list-style-type: none"> <li>✓ Customer service skills in hospitality</li> <li>✓ Basic hospitality terminology at the workplace</li> </ul>		
<b>COMMERCIAL CLEANING</b> <b>Delivery Mode: Face to Face in Melton</b> This course will help learners to explore employment opportunities in the cleaning industry. <ul style="list-style-type: none"> <li>✓ Introduction to operational health &amp; safety in the workplace</li> <li>✓ Cleaning techniques and hands-on practice</li> <li>✓ Customer service</li> <li>✓ Career planning &amp; pathways</li> </ul>	 Starts in May Twice a week 3 hours x 12 sessions 3:30pm – 6:30pm	Material: \$10 (for all participants)  Full Fee: \$30
<b>WORKING IN COMMUNITY SERVICES</b> <b>Delivery Mode: Online</b> Learners will get an overview of work in the community services sector. <ul style="list-style-type: none"> <li>✓ Different roles in community services</li> <li>✓ Digital technology for basic workplace tasks</li> <li>✓ Communication skills</li> </ul>	 Starts in May Twice a week 4 hours x 15 sessions 9:30am – 1:30pm	Material: \$10 (for all participants)  Full Fee: \$50
<b>WORKING IN HEALTH SERVICES</b> <b>Delivery Mode: Face to Face in Sunshine</b> This course prepares learners to explore employment and training pathways for roles such as Health Services Assistant, Personal Care Assistant/Personal Care Worker or Disability Support Worker <ul style="list-style-type: none"> <li>✓ Duty of care and confidentiality requirements</li> <li>✓ Communication skills &amp; Code of Conduct in healthcare</li> <li>✓ Hygiene and infection control</li> </ul>	 Starts in April Twice a week 5 hours x 18 Sessions 9:30am – 3:00pm	Material: \$10 (for all participants)  Full Fee: \$80

## ▶ COMPUTER, BUSINESS & CAREER COURSES

COURSE	DETAILS	COST
<b>DIGITAL ESSENTIALS [LEVEL 2]</b> <b>Delivery Mode: Face to Face in Melton</b> This course will extend learners' understanding of technology, including the use of different digital devices and services over the Internet. <ul style="list-style-type: none"> <li>✓ Building email skills</li> <li>✓ Creating in Word</li> <li>✓ Finding information online</li> <li>✓ Managing information</li> <li>✓ Connecting to devices</li> <li>✓ Day to day technology</li> <li>✓ Being safe and secure</li> </ul>	 Starts in April 3 hours x 9 Sessions Once a week 4:00pm – 7:00pm	Material: \$20 (for all participants)  Full Fee: \$25



<p><b>SKILLS FOR WORK IN THE OFFICE</b></p> <p><b>Delivery Mode: Face to Face in Melton</b></p> <p>This course is designed to help learners understand the work of an Office Administrator.</p> <ul style="list-style-type: none"> <li>✓ Office tour and one-day work experience</li> <li>✓ Learn to use office equipment</li> <li>✓ MS Word for basic operations</li> <li>✓ MS PowerPoint for polished presentations</li> <li>✓ MS Excel for data entry rolls and workflows</li> </ul>	<p>Starts in April 4 hours x 9 sessions Once a week 9:30am – 1:30pm</p>	<p>Material: \$10 (for all participants)</p> <p>Full Fee: \$30</p>
<p><b>SMALL BUSINESS LEVEL 2</b></p> <p><b>Delivery Mode: Online</b></p> <p>This course will help learners understand what it takes to run a small business and decide whether their business idea could become a success.</p> <ul style="list-style-type: none"> <li>✓ Legal and other requirements</li> <li>✓ Business planning</li> <li>✓ Research and marketing</li> <li>✓ Finances</li> <li>✓ Managing a small team</li> </ul>	<p>Starts in May 4 hours x 7 Sessions Once a week 9:30am -1:30pm</p>	<p>Material: \$20 (for all participants)</p> <p>Full Fee: \$25</p>
<p><b>BASICS OF MONEY MANAGEMENT</b></p> <p><b>Delivery Mode: Face to Face in Melton</b></p> <p>Women often face different financial problems to men. This course will develop the confidence of women to take better control of their financial circumstances.</p> <ul style="list-style-type: none"> <li>✓ Learn money management</li> <li>✓ Understand financial concepts through simple, everyday language</li> <li>✓ Know key institutions and systems in the financial services industry and public sector</li> <li>✓ Learn how to successfully navigate and communicate with these key institutions</li> </ul>	<p>Starts in May 4 hours x 5 Sessions Once a week 9:30am – 1:30pm</p>	<p>Material: \$10 (for all participants)</p> <p>Full Fee: \$15</p>
<p><b>JOB LAB</b></p> <p><b>Delivery Mode: Blended</b></p> <p>Improve resume and job seeking skills with help from a qualified careers advisor.</p>	<p>Thursdays 10:00am – 12:00pm</p>	<p>Please contact Melton City Council</p>

▶ For more information on 2022-Term 2 Learn Local courses and enrolment:

- Visit [djerriwarrh.org.au/courses](http://djerriwarrh.org.au/courses) to enrol online
- Or Email us at [training@djerriwarrh.org](mailto:training@djerriwarrh.org)
- Or Call us on 03 8746 1000
- Or walk in



## ▶ VET COURSES - TERM 2

Please e-mail [training@djerriwarrh.org](mailto:training@djerriwarrh.org) or call 03 8746 1000 NOW! Taking Enrolments!

<p><b>SITXFSA001 Use hygienic practices for food safety.</b></p> <p>If you are looking to work in a café, restaurant, hotel, take away or fast food outlet, under supervision, Australian law requires all staff handling food to have completed this accredited unit.</p> <p>This course will cover the following required topics;</p> <ul style="list-style-type: none"><li>• food handling practices to prepare and store food correctly</li><li>• hygiene practices to keep the food premises and equipment clean and well maintained</li></ul> <p><small>*SITXFSA001 Use hygienic practices for food safety – Australian law requires all staff handling food to have completed this accredited unit</small></p>	<p>Taking enrolments! Cost: \$90</p>
<p><b>SITHFAB002 Responsible Service of Alcohol (RSA)</b></p> <p>Learn about: the liquor industry; the benefits of responsible service; facts about alcohol; how to identify intoxication; serving strategies; how to refuse service; laws concerning underage drinking; packaged liquor laws and function practices.</p>	<p>Taking enrolments! Cost: \$90</p>
<p><b>SITHFAB005 Professional Barista Training</b></p> <p>This course will allow you to:</p> <ul style="list-style-type: none"><li>• gain the skills and knowledge required to extract and serve espresso coffee; including how to operate a coffee machine; make beverages including cappuccino, latte; flat white and hot chocolate.</li></ul> <p><small>*This course results in a nationally recognised Statement of Attainment listing the unit SITHFAB005 Prepare and serve espresso coffee</small></p>	<p>Taking enrolments! Cost: \$120</p>





## CERTIFICATE COURSES - TERM 2

Please e-mail [training@djerriwarrh.org](mailto:training@djerriwarrh.org) or call 03 8746 1000 NOW! Taking Enrolments!

<b>CHC33015 CERTIFICATE III IN INDIVIDUAL SUPPORT (AGEING)</b> <b>This course will prepare you for work as a career in a residential aged care facility. It will introduce you to all aspects of a carer's role including personal care, well-being and assistance with daily activities.</b>						<b>Dates:</b> 15 June 2022 - 10 Feb 2023
Minimum course fees are:	Tuition Fee	Material Fee	Amenities Fee	Approx. Government Contribution	Total	<b>Venue:</b> Melton
Government Subsidised	\$450	\$200	\$20	\$6125	\$670	3 days per week
Government Subsidised (Concession)	\$90	\$200	\$10	\$6485	\$300	<b>Time:</b> 9:30am – 3:00pm
Full fee	\$2500	\$200	\$20	\$0	\$2720	
Full fee (Concession)	\$2000	\$200	\$10	\$0	\$2210	
<b>CHC22015 CERTIFICATE II IN COMMUNITY SERVICES (PREPARATION FOR HEALTH SERVICES ASSISTANCE)</b> <b>This course will introduce you to aspects of the role of a Health Services Assistant and includes a five-day work placement at one of Western Health's campuses located in Footscray, Sunshine and Williamstown.</b>						<b>Dates:</b> 16 May 2022 - 08 July 2022
Minimum course fees are:	Tuition Fee	Material Fee	Amenities Fee	Approx. Government Contribution	Total	<b>Venue:</b> Sunshine
Government Subsidised	\$250	\$200	\$20	\$2191	\$470	Mon – Fri
Government Subsidised (Concession)	\$50	\$200	\$10	\$2391	\$260	8 weeks
Full fee	\$1750	\$200	\$20	\$0	\$1970	<b>Time:</b> 9:30am – 3:00pm
Full fee (Concession)	\$1400	\$200	\$10	\$0	\$1610	
<b>CHC30221 CERTIFICATE III IN SCHOOL BASED EDUCATION SUPPORT</b> <b>This course will give you the core skills and training to assist teachers in a range of classroom contexts.</b>						<b>Dates:</b> 15 June 2022- 17 March 2023
Minimum course fees are:	Tuition Fee	Material Fee	Amenities Fee	Approx. Government Contribution	Total	<b>Venue:</b> Melton
Government Subsidised	\$300	\$160	\$60	\$5473.75	\$520	2 days per week
Government Subsidised (Concession)	\$60	\$160	\$60	\$5713.75	\$280	<b>Time:</b> 9:30am – 3:00pm
Full fee	\$3500	\$160	\$70	\$0	\$3730	
Full fee (Concession)	\$3000	\$160	\$60	\$0	\$3220	
<b>CHC30121 CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE</b> <b>This course will give you the knowledge, skills and experience for employment in the childcare industry.</b>						<b>Dates:</b> 15 Jun 2022 – 24 Mar 2023
Minimum course fees are:	Tuition Fee	Material Fee	Amenities Fee	Approx. Government Contribution	Total	<b>Venue:</b> Melton
Government Subsidised	\$300	\$160	\$60	\$8310	\$520	3 days per week
Government Subsidised (Concession)	\$60	\$160	\$60	\$8550	\$280	<b>Time:</b> 9:30am – 3:00pm
Full fee	\$3500	\$160	\$70	\$0	\$3730	
Full fee (Concession)	\$3000	\$160	\$60	\$0	\$3220	



### ADULT MIGRANT ENGLISH PROGRAM (AMEP)

The Adult Migrant English Program (AMEP) provides free English language tuition to eligible migrants and humanitarian entrants. AMEP is funded by the Australian Government Department of Home Affairs. AMEP helps clients to learn English as well as to participate socially and economically in Australian society.

You may be eligible for AMEP if you have been

- granted a permanent visa OR
- granted an eligible temporary visa AND
- speak little or no English

Young people between 15 and 17 years of age may also be eligible.

In an AMEP class you will learn English language skills and information about Australian society.

You can meet other people learning English. Classes are taught by qualified teachers.

For further information about AMEP please contact us.



### SKILLS FOR EDUCATION AND EMPLOYMENT (SEE)

The Skills for Education and Employment (SEE) program assists clients to gain employment by strengthening their language, literacy and numeracy skills. SEE is a free program for eligible jobseekers and is funded by the Australian Government Department of Education, Skills and Employment. SEE is flexible, with both part-time and full-time options. SEE caters for clients with English as an additional language or as a first language. It also caters for clients of all ages.



If you are interested, please contact Centrelink or your Jobactive to be referred to the SEE program

### CONTACT US:

Our reception desk is now located at

Melton Central Community Building

239 Station Road, Melton VIC 3337

T: (03) 8746 1000

E: [training@djerriwarrh.org](mailto:training@djerriwarrh.org)

[www.djerriwarrh.org.au](http://www.djerriwarrh.org.au)

### Opening hours:

Monday to Friday 9:00am to 5:00pm

*Closed weekends and public holidays.*

